



VICE PRESIDENT, INFORMATION TECHNOLOGY

Client Information

Our client is the U.S. subsidiary of a major foreign owned media and publishing company, located in New York City. This position will provide an attractive six figure base salary, which will be complemented by a significant Management Incentive Plan, predicated on achievement of individual objectives and operating business results.

Reporting to the Senior Vice President, Information Technology, who will be assuming major new responsibilities, this newly created position will assume responsibility for all aspects of IT department management, including but not limited to project management, database administration and architecture, art and design software, network engineering, helpdesk, data warehousing, training, web deployment and release management.

Position & Responsibilities

- Develop strategies for departments
- Work within proven company software and hardware philosophy
- Manage, train, evaluate and develop staff
- Plan, lead and coordinate department to support the fulfillment of annual goals and objectives
- Develop, implement and operate within department business plan, including the budget and staffing plans
- Coordinate all projects in accordance with established goal dates and deadlines; communicate the status of meeting goals regularly
- Encourage continuous quality/process improvements
- Oversee the implementation of system applications from design through testing and implementation phases, along with all communications related to projects. Strong background in conversion methodologies
- Manage miscellaneous system-related projects, including data analysis, reporting, vendor software analysis and installation, etc.
- Act as a liaison with external clients and distribute on system-related projects
- Communicate internal and external clients and distributes on system-related projects

- Communicate internal and external business issues, needs and changes expeditiously to COO and clients, and suggest solutions to issues as appropriate
- Perform all other related projects and duties as assigned
- Play a key leadership role in management efforts to significantly improve business operations through more effective use of information and voice technology
- Work closely with business unit management to ensure a total information systems perspective in business planning
- Ensure that effective business process design and needs analysis, computer systems design and implementation project management is effectively conducted in all units
- Help establish overall systems architectures for the business units and the company, and track and disseminate new information technology developments for operational and business adaptability
- Intimate familiarity with the IT requirements of publishing operations and the advanced configuration of existing software and hardware technology and the issues facing such businesses as they migrate to different platform architectures and more advanced software applications
- Oversight of the process of identification of business IT issues and opportunities, definition of business process solutions, definition of IT system requirements, system selection, and assurance of adequate physical human resources to implement and install new systems
- Ability to establish multiple business unit standards of IT practice and establish and maintain an ongoing process of oversight of business unit MIS capabilities and resources, recommending appropriate change where appropriate
- Manage voice and data telecom contracts for all NY locations

EXPERIENCE

- At least 10 years of previous technology experience with increasing responsibility. Background in publishing or music industry preferred
- Previous experience in a management position responsible for setting the strategies and objectives
- Must be a hands-on technology leader. Must have extensive development/integration experience
- Must be well versed in current technologies
- High-availability architecture experience required
- Ability to create long-term strategic technical plans required
- Knowledge of hardware, networking, project management and software development