

VICE PRESIDENT, QUALITY

THE COMPANY & LOCATION

Our client is a \$200MM+ global leader in the production of pre-moistened wipe products serving four primary markets, i.e., consumer, medical products, institutional/food service and contract packaging. It operates three manufacturing facilities in the United States and Europe. This position will be located in a “quality of life” Westchester County, NY suburb and will report to the President & CEO.

COMPENSATION

This position will provide a competitive six-figure base salary as well as attractive incentive opportunity and other perquisites.

POSITION RESPONSIBILITIES

The position serves as the quality leader for the Corporation. The incumbent is responsible for creating, identifying and auditing the quality standards throughout the company across all disciplines (e.g., manufacturing, material management, systems, customer service, etc.) This is accomplished by working directly with the management team as well as employees throughout the organization.

The position is accountable for Quality training initiatives and identification/implementation of industry “best practices” standards throughout the Company. The position is responsible for the integrity and efficacy of the Company’s products, packaging, customer service, and internal operating systems that are essential elements of the continued growth of the company. This position has the responsibility of ensuring that the Corporation’s standards are met through impactful initiatives, training, auditing and developing ownership of work products at all levels in the organization.

The position incumbent will: Work with internal and external organizations to set product quality standards and establish appropriate audit and monitoring systems to ensure compliance and/or corrective actions. This includes writing new SOP’s (e.g., product gathering, emergency procedures, etc.) and revising current SOP’s to be used throughout the company.

Ensure effective programs/processes that comply with GMP standards as applicable throughout the organization. Actively participate in programs involving quality and business improvement. Establish monitoring and/or audit functions in order to determine the extent to which the organization complies with its SOP’s, policies, etc. Remedial actions and implementation plans are a work product coming from this monitoring/audit activity. Included in this are the monitoring responsibilities of ISO 9000.

Take a leadership role with the various purchasing groups to establish prospective supplier/vendor audit programs to assess their ability to meet company's needs. For existing vendors, assess/monitor their performance of products, services and materials against agreed upon standards. May serve as a contact with various customers regarding product quality issues. May serve as a member of leader of management team working with customers during on-site visits.

Regularly report to Corporate and Divisional senior management on the results of quality initiatives implemented. These reports include but are not limited to adherence to microbiology standards, manufacturing/warehousing/shipping standards, GMP compliance, vendor certifications, etc. Proactively identify and issue "best practices" goals and work directly with management and support groups to achieve agreed upon level of performance against these standards. Supervise directly Manager of Regulatory Affairs, Manager, Quality Systems and indirectly facility Quality Assurance Managers.

In accomplishing duties and responsibilities, incumbent may lead functional groups towards achieving the required standards or work as a member of a cross-functional team to achieve a specific goal. Examples include: leading development and effective implementation of SOP's within manufacturing and distribution; working with contract packaging on clearly delineating customer quality requirements; participating on procurement team auditing prospective and current supplier abilities and performance; interacting directly with Quality Leaders in other company locations, including the UK and New York so as to best use the "pockets of excellence" wherever they may exist.

IDEAL CANDIDATE PROFILE

A seasoned executive with outstanding record of achievement in a manufacturing organization within the food, beverage, healthcare or package goods (regulated) industry. 10+ years in a management quality leadership role. Bachelor and advanced degree in a related technical discipline. Working understanding of FDA requirements, GMP's and ISO 9000.

Strong foundation in forensic microbiology matters (e.g., validation methodologies and microbial risk/infestation perspective.) Knowledge of water systems (e.g., reverse osmosis, deionization.) A driver and culture changer who can bring about process and productivity improvements. Ability to balance and easily alternate between tactical and strategic requirements. An executive with a quality vision and desire and passion to execute it. Ability to establish trust and rapport in all parts of the organization. Apolitical. A strong and effective communicator.