



Chief Financial Officer

Client Information

Our client is a globally recognized consulting organization which specializes in assisting clients with specialized knowledge and advice about Human Resources Management. This position will provide a highly competitive salary package of base and incentive compensation. An outstanding benefits program will further complement the compensation package. The Chief Financial Officer will report to the Chief Executive Officer. This position is located in New York City, and a full relocation package is available for the successful candidate, if required.

POSITION RESPONSIBILITIES

- Provide financial and administration, and IT management leadership regarding principles, practices and methods of corporate/business finance and accounting; financial consolidation; principles and practices of financial management, including budgeting, cash management, data analysis, reporting and auditing. Good working knowledge of GAAP, federal, and state tax reporting methods and obligations
- Primary responsibility for the financial plans and policies of the organization, including establishment and maintenance of fiscal controls, preparation and interpretation of financial reports and safeguarding of the organization's assets
- Responsible for establishing and maintaining strong corporate relations with the external financial communities
- Drive strategic planning process and advise and participate with Chief Executive Officer, senior management and company Board of Directors on financial and business affairs
- Participate in the development of the corporation's plans and programs as a strategic partner
- Evaluate and advise on the impact of long range planning, and the introduction of new programs/strategies
- Sustain credibility of the finance group by providing timely and accurate analysis of budgets, financial reports and financial trends in order to assist the CEO and the Board and other senior managers in performing their responsibilities
- Continually improve the budgeting process through education of department managers on financial issues impacting their budgets, and prepare an annual budget for senior management and the Board
- Provide strategic financial input and leadership on decision making issues affecting the organization and its employees; i.e. evaluation of key vendors, benefit packages, pension funds and investments

- Optimize the handling of bank relationships and continue to initiate appropriate strategies, when needed, to enhance cash position
- Evaluate the finance department structure and plan for continual improvement of the efficiency and effectiveness of the group as well as providing individuals with professional and personal growth (where possible)
- Manage and interface with accounting personnel in foreign branches/subsidiaries and JV's
- Arrange and manage fiscal audits as well as maintain relations with outside audit/legal and tax firm(s)
- Attend Board Meetings as corporate secretary and present essential financial information
- Provide leadership to other administrative functions and nurture an environment focused on quality, efficiency, and client service
- Special projects as directed by CEO and Board

IDEAL CANDIDATE PROFILE

- 20+ years progressively responsible experience in corporate finance and accounting within the service sector. Experience ideally will include a combination of privately held companies, professional mid-size or large public accounting experience, plus experience with mid-size service organizations (highly desired)
- Experience leading change: leveraging financial systems and information to drive a growth orientation, as well as broad IT systems solutions and upgrades
- Demonstrated experience and record of achievement in enhancing bottom line results for existing lines of business as well as aggressively analyzing proposals for new products and services, and channels for growth
- Energetic, forward-thinking and creative individual with high ethical standards and an appropriate professional image. A strategic visionary with sound technical and communication skills, analytical ability, good judgment, and strong operation focus
- A well organized and self-directed individual who works well both independently and as a team player
- Undergraduate degree in Accounting/Finance. MBA/CPA desirable
- Strong skills in leading and developing multiple work groups in a team-based environment
- Excellent interpersonal skills that allow effective relationships to be built at all points of interface. Strong communications skills (oral, listening, business writing, presentation). Good listening abilities and someone who enjoys working with people
- Position will become available during the 4th Quarter, 2006.